

# KEY 7 STEPS/CHECK LIST FOR COURSE BIDDING

## Step 1

### Know the Rule of Course Bidding System

Course bidding is based on Priority, then Points bid

Priority 1: 2yr MBA/LGO, Sloan Fellows, MSMS, returning MFIN

1,000 points to be distributed across the courses you want

Make sure about the upper/lower limit of your course credits

## Step 2

### \*Plan ahead before the bidding starts

Check your [Sloan course bidding page](#) to check the schedule etc.

Check [MySloan Sloan Course Browser](#) to view all Sloan courses

Check [MIT Course Catalog](#) for non-Sloan (non-Course 15) courses

Check [MIT Subject Evaluation](#) for professor's rating, workload etc.

Use [firehose](#) to simulate course schedules/units

Exchange info. with your classmates to smell out degree of difficulty

## Step 3

### Round I & II: Bid based on your strategy

Strategically distribute all your 1000 points at Round I & II

## Step 4

### Add/Drop in case you change your mind

This round is real-time!!

Not applicable for the courses which have reached the limit

## Step 5

### Waitlist Round:

It's worth asking TA to get in via email during Add/Drop & Waitlist period

Bid to the courses with no vacancy to get the highest Waitlist rank

## Step 6

### The first 1-2 weeks of semester: Shopping weeks

Ask the professors/TAs for the possibility of enrollment.

## Step 7

### Finalize and Enjoy your semester!!

\*Sloan Bidding System is under improvement while the ClassChoose is no longer available. Let your Senators know how to make better use of the available tools!!

Specific Course Bidding related questions? Please email to:

Sloan Educational Services (SES)

[edservices.mitsloan@mit.edu](mailto:edservices.mitsloan@mit.edu)



# CROSS-REGISTRATION AT HARVARD

## Step 1

### Check the process and rule for Cross-Registration

Check enrollment requirement and Harvard's Add deadline (much earlier than MIT's) in [Cross-Registration webpage](#).

Harvard semesters start **one week earlier than MIT**

Need 3 approvals (Harvard instructor, Harvard's registrar's office and MIT advisor)

Some Harvard courses take place on Mon, Tue and/or Wed or Thu-Fri, which often conflict with MIT courses.

## Step 2

### Plan the Harvard course

Review [Harvard Course Catalog](#) available for Cross-Registrators

You may contact TAs or Professors with or without your resumes to check the space for Cross-Registrators

Cross-register for courses directly in [WEBSIS](#) (MITSIS). You can do this by creating an **add/drop** petition.

## Step 3

### Attend the 1<sup>st</sup> week in class

**You must attend the 1<sup>st</sup> week in class regardless of whether you are enrolled in the class!!!**

Check and Prepare the course assignment beforehand

Check the enrollment with the professor/TA after the 1<sup>st</sup> class.

## Step 4

### Obtain 3 official approvals

If Harvard instructor and registrar's office approves your enrollment, you will receive the email.

With the email, you must return to the Add/Drop application in [MIT WebSIS](#) to make your final submission.

If you have got denied, you may contact the professor/TAs to renegotiate or ask to attend the course as a listener (auditor)

## Step 5

### Enjoy Harvard courses!

As you cannot drop a Harvard course after their drop date without a notation, please make sure to decide your enrollment within 2 weeks.

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