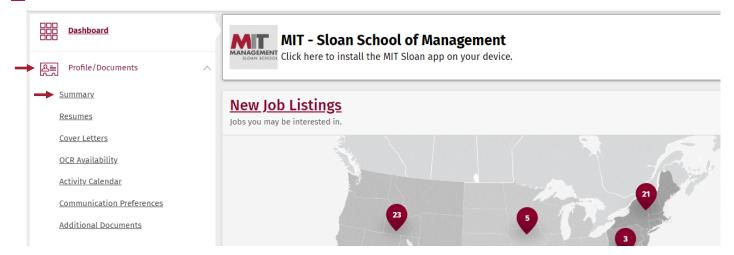


## CAREER CENTRAL: COMPLETING YOUR PROFILE

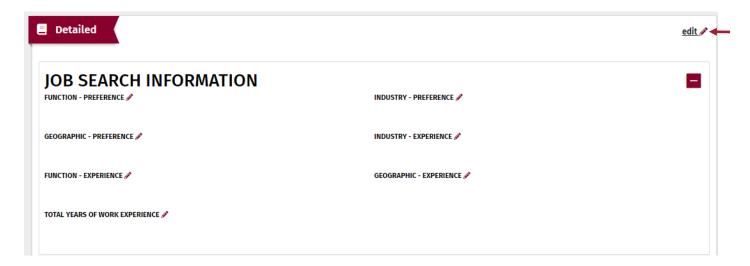
The student profile should be filled out if you wish to be included in your class **Resume Database**. This database is purchased by companies who are looking for specific talent. By filling out your profile, prospective employers can better identify you and send you targeted email communication by searching on a variety of fields, including: industry experience, functional experience, geographic preference, work authorization, academic degrees, etc.

You may modify your profile at any point. We encourage you to keep it as accurate as possible. Remember, the more information you give in your profile, the more your resume will come up in employer searches.

Log into <u>Career Central</u> and click on **Profile/Documents**, then click on **Summary**.



Scroll down to Detailed and click Edit.



Select the appropriate boxes and then click **Save** at the bottom of the page.