

CAREER CENTRAL: SIGNING UP FOR A CAREER ADVISING APPOINTMENT

Log into [Career Central](#) and click on **Advising Appointments**, then click on **Advising Signups**.

Click **+Add Appointment** choose your Appointment Type and Date.

Click on a time to sign up, or click on **Availability Calendar** to see additional dates/times.

Select your preferred contact method.

WHAT IS YOUR PREFERRED CONTACT METHOD? *

Select Responses

☐ ZOOM

☐ SKYPE

☐ PHONE

To cancel an appointment, click **Advising Signups**, find your appointment, and then click **Cancel**. If you are attempting to cancel an appointment less than 12 hours before your scheduled time, the cancel button will not appear and you'll need to email your advisor to let them know.

ACTION:
[Cancel](#)